



Plans for full re-opening to all children.
Thursday 3rd September 2020.

You will be aware that on the 2nd July the government announced its ambition for all children to return to school full-time from the beginning of the autumn term. **Frances Olive Anderson Church of England Primary School will reopen to all pupils on Thursday 3rd September.** This document sets out our plans for reopening in a safe way, following guidance from the government and also from our own evaluations of what has been successful during time of partial opening. Schools have received guidance documentation which we have carefully considered in order to form our re-opening. All decisions made have been done so with the safety of the children, staff, families and our community at the heart.

For the plans to be successful we need the full cooperation and support of all parents and families. Please also be mindful that as we move into the new term, there may be necessary changes. We will keep you fully informed of any changes, if and when they should occur.

**Our plan has safety at the heart of it – safety for pupils, staff and families.
From September school is mandatory.**

Our children are at the centre of all our decision-making; their safety and safeguarding will continue to be our number one priority.

We know that COVID-19 is not going to have disappeared by the start of the Autumn term. Whilst there are no guarantees that we will not have any cases in school, we can and have, put processes and measures in place to try to protect everyone and to manage any cases that we may have within our school.

The implementation of our plans will be constantly monitored by the leadership team and governing body and amended if circumstances change.

Whilst we have been planning for the full reopening of school, it is important to point out that the success of the lockdown period and partial opening of our school has been as a result of the commitment and dedication of our whole staff team along with the parents and families of children who have been in attendance, and the children who have been in school. Everyone has worked with us by following the measures we have put in place to keep our school community safe. Thank you to everyone for all you have done – without your cooperation and support, the partial reopening would not have run so smoothly.

A big thank you also to parents who have supported their children with home learning throughout this time. We recognise that this has not been easy but we can't thank you enough for your commitment to education and perseverance with your children's learning.



Principles for a full re-opening

The prevalence of coronavirus has decreased, our NHS Test and trace system is up and running and we are clear about the measures that needs to be in place to create safer environments within schools. Returning to school is vital for children's education and their wellbeing. Time out of school is detrimental for children's cognitive and academic development, particularly for disadvantaged children. This impact can affect both current levels of learning and children's ability to learn and therefore we need to ensure all pupils can return to school sooner rather than later.' (Guidance for full opening: schools published 2nd July 2020)

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

In accordance with the guidance there are a system of controls in place to address the following:

- 1) prevention
- 2) a curriculum to reconnect children with learning in school
- 3) a response to infection

What can I expect when my child returns to school?

'Bubbles'

- The children will be working in year group bubbles. This will allow for a full range of curriculum subjects to be taught, as well as the opportunity for children to work in groups across the year group.
- Each bubble will have its own sink, the toilets will be shared by all pupils.
- Whilst we are minimising the number of adults working within each bubble, this is not always possible in order for the children to receive a full curriculum. Staff will though be maintaining their distance when working in different bubbles.
- Mrs McGlynn, Mrs Colbeck, Mrs McClay, Mrs Bolderson, Mrs Stanton and Ms Beastall will be teaching classes for teacher's PPA time.
- Staff will, as far as possible, distance from the children and each other. The 2m inside rule remains between adults at present.
- Working in bubbles that do not mix will make it quicker and easier in the event of a positive case to identify who would need to self-isolate and any action that needed to be taken.
- From Year 2 upwards the children will be sat two to a table, facing forwards.
- The Foundation Stage and Year 1 classrooms will be set up in readiness for the Foundation Stage curriculum. We are mindful that the children moving into Year 1 have missed the last term of the Foundation Stage curriculum in school so will commence their time in Year 1 consolidating the Foundation Stage curriculum preparing them for the Year 1 curriculum.
- There will be no large gatherings. Collective Worship for example will take place in classrooms.



- Packed lunches will be eaten in classrooms, hot dinners will be served to the children and they will sit in their bubbles, all facing one way. There will be a rota for lunch time for eating and for playing.

School Hours



- School hours for all pupils will be similar to normal school hours but to avoid congestion and to allow for social distancing, the gates will be left open until 9.15am. Please take your child to the outside fire door of their classroom where they will be greeted by their teacher and invited in to wash their hands. For Years 1,2 and 3 this is accessed from the playing field.
- Parents/Carers will be encouraged to walk to school where possible to avoid parking congestion.
- Formal learning will begin from 9.15am after the register has been taken.
- You will be able to collect your child from 3.15pm with the gates closing at 3.30pm.
- There will be marked zones on the field for parents collecting from Year 1,2 and 3. This is to ensure that you are easily seen by the class teacher dismissing your child, it will also help to maintain social distancing whilst on the school grounds.

Reception will be picked up from their playground gate.

Year 4, 5 and 6 parents will need to avoid gathering at the back of the classrooms to allow for the traffic to keep moving round and able to exit via the back steps.

- Gates will be supervised morning and evening by a staff member.
- Breakfast and Kids Club will be operating again in September, please contact them directly if you require before or after school provision. Children attending these will be collected and taken to class and returned at the end of day if relevant.
- There will be no extracurricular clubs running in term 1.

We will be reviewing the effectiveness of this arrangement over the first few days. We hope that if everyone adheres to the safety procedures we have put in place.

Moving around our school site



- Both gates will be open at the beginning and end of the school day but on entering the school site, parents and children **must** follow the one-way system. Entry onto the site will be



via the front gate only and through the playground, exit is via the back gate and down the steps only.

- If parents have other children with them, the children must stay with the parent at all times.
- Social distancing **must** be maintained on our school site.
- Only **one parent** can bring children to school. They must drop off and leave, rather than remain on school grounds. There must be no gathering of parents on our school site.
- There will be no opportunity for parents to stop and discuss matters with the adult leading the class. If parents need to speak with the teacher, they must phone or email school.
- If Key Stage 2 children are walking to school unaccompanied they **must** either walk on their own, walk with siblings, walk with others in their bubble but must not mix with other bubbles. Please let us know in plenty of time if your child is going to be absent as we will not be following up nonattendance until 9.15am
- Parents are advised to collect their child from the classroom they arrive at first on the one-way system and work their way around the school until all siblings have been collected.

Lunches and breaks

- Each 'bubble' will be allocated a designated area on the playground and will have its own playground equipment.
- At present all children will need to bring a piece of fruit for break time snack.
- **All children in Foundation Stage, Year 1 and Year 2 are entitled to a Universal Infant Free Meal (UFSM).** These need to be ordered directly with Innovate, www.innovate-psm.co.uk.
- Children will eat packed lunches in their designated classroom and hot dinners will be taken in the hall. There will be a rota in place for eating and playing outside.
- Tables will be cleaned before and after lunch and between sittings.
- Children will wash their hands before and after break time and before and after lunch.
- All break times will be taken outside unless the weather is really poor, so it is essential that your child has a coat with them **EVERYDAY**.

Health and safety first

All pupils and adults must follow the health and safety expectations.

1. **Handwashing** – on entry to school, at regular intervals through the day, before and after the toilet/lunch/break, and before going home. Children will be reminded not to touch their eyes, nose or mouth.
2. **Respiratory hygiene** – when coughing or sneezing, children will be taught how to use tissues and dispose of them immediately. If no tissue, children must cough or sneeze into their elbow. 'Catch it. Bin it. Kill it.'



We cannot do this on our own. These habits need to be in place outside of school too. Please prepare your children before school starts and reinforce at home.

3. Face masks- *'wearing a face covering or face mask in schools or other education settings is not recommended. Face coverings (or any form of medical mask where instructed to be used for specific clinical reasons) should not be worn in any circumstances by those who may not be able to handle them as directed (for example young children, or those with special need or disabilities) as it may inadvertently increase the rate of transmission.'* (Coronavirus (COVIC-19): implementing protective measures in education settings DFE, May 2020)

Staff do have permission to wear face masks to protect others if they wish.

If children are wearing a facemask on their walk to school, they need to be removed on arrival. Pupils will be instructed not to touch the front of their face covering during use or when removing it. They will be asked to wash their hands immediately on arrival, dispose of the temporary face covering in a lidded bin or place their reusable face covering in a plastic bag to take home with them (the plastic bags need to be provided by home) and then wash their hands again on entry to the classroom.

4. Ventilation – classroom windows and external doors will be open to allow for ventilation. Please ensure your child has an extra layer on cooler days. Coats will be kept on the backs of chairs as an extra layer if needed but it also reduces the number of times the children will be required to access their locker during the day.

5. Cleaning – toilets and touch points will be cleaned frequently. Cleaning tables and equipment will become part of the 'new norm' in classrooms and part of the daily routine for adults working in classrooms and other learning spaces when groups are working in smaller groups outside of the classroom. These areas will be cleaned before and after use and in between different groups using them. There will be a rota in place.

We recognise that for high quality learning to take place, children require equipment and resources. These have been allocated to bubbles where possible. Each bubble has been allocated its own playtime and PE equipment. This will be sanitised after use. For equipment such as art equipment, percussion musical instruments and science equipment, once it has been used by the bubble, it will be sanitised and left unused before another bubble is able to use it.

Writing equipment - Each child will be given their own basic stationery equipment. It is every child's responsibility to look after this. No other items should be brought into school except a bag with a reading book, water bottles, PE kit and packed lunch. Please keep water bottles separate to the books.

Uniform

We expect all children to be in their school uniform in September as this gives the children a sense of belonging to our school community. It also supports with providing positive attitudes towards learning and behaviour. Children will also need a named PE kit which will be kept in their locker.



	
<p>Black/grey trousers or skirts.</p> <p>White or navy blue polo shirt or white cotton shirt/blouse.</p> <p>Navy blue jumper or cardigan (plain or with school logo).</p> <p>Black shoes.</p> <p>Stud earrings and watch.</p> <p>Summer- blue checked summer dress, black or grey shorts.</p>	<p>Stretchy tight fitting skirts.</p> <p>Leggings.</p> <p>Trainers, open-toed sandals, heels, wedges, platforms.</p> <p>Jewellery: hooped or dangly earrings, necklaces, rings, bracelets.</p> <p>Any device which can access the internet.</p> <p>Hooded tops instead of school jumper or cardigan.</p> <p>Make up and false nails/ varnish.</p> <p>Denim shorts or sports shorts.</p>

Please provide children with a named bottle of water each day.

It is more important than ever to ensure that ALL school uniform is labelled. Children will be using the outdoor spaces more – we are told that transmission is less outdoors. All PE will take place outside so children will need suitable outdoor PE kit to change into. Children will need a coat for cooler weather and a sun hat for sunny days. They will need to come wearing sun cream for warmer days.

Learning at School

Our pupils' health, safety and wellbeing is our priority. A period of time will be needed to support pupils in adjusting to being back in school and in a more structured daily routine. Re-building relationships and expectations will form a key part of their early return. Daily timetables will also include daily reminders about the preventative measures school has put in place and will include PSHE lessons.

Thursday 3rd and Friday 4th September

It is really important that all children return to school on Thursday 3rd September.

These two days will form 'transition days'. We usually hold these in July; they are an important part of joining a new class and year group. On these two days the children will begin to build relationships with their class teacher and reconnect with their friends. The focus will be on reconnection, relationships and routines. Children need to get back to 'normality' after a time of disruption so the settling back into school and focusing on normal school life is important. School hasn't changed. There are still routines, teachers will continue to teach and children will continue to learn.



Time will be spent on getting to know each other again, connecting back with school. We will be rebuilding relationships, learning the new routines in school, being taught how to hand wash and revisiting our High 5 School Rules and expectations for behaviour. As a class, the children will reflect on how they have followed these expectations at home during lockdown and will consider what these will mean in school for this next year. Re-establishing expectations of behaviour along with our high expectations in learning will also be a focus. There will be plenty of opportunity for the children to talk, communicate with one another and to both reflect and look forward to the year ahead. These two days are about the children coming back into school, feeling safe, secure and getting ready to learn.

The first two weeks of term

The first full two weeks will involve reviewing and building on previous learning and re-establishing routines. We will begin by revisiting the learning the children completed when they were last in school to help build confidence, re-engage with learning at school and familiarise the children with previous knowledge and understanding. This will also help build positivity, a 'can do' attitude and confidence for learning.

The main focus for these two weeks is every child's wellbeing, ensuring that they are feeling happy and safe back at school and supporting them with daily routines and re-engaging them with learning in school.

Reading, along with communication and language, are two crucial threads which will run through our curriculum from September. Please continue to read with and to your children, talk about new vocabulary and spend time talking together.

In addition, Physical Education and being active will form an important element of our curriculum as will the delivery of Personal, Social, Health Education.

The curriculum will continue to include all subject areas. We want all our children to have the opportunity to thrive in the subjects they enjoy and are successful in.

Children who are moving from Foundation Stage into Year 1 will continue working within the Foundation Stage Framework and towards achieving the Early Learning Goals. It is important that all children have solid foundations on which to then build upon throughout primary school.

Preparing your child for the return to school

- **Keep talking together to support the children's communication and language.**
- **Keep reading together to support the children's communication and language**
- **Keep talking about feelings and emotions**
- **Do NOT talk about gaps in learning or catching up – be positive about sharing what we have learnt, achieved, experienced during lock down – we will celebrate all of this.**

- Explain all the health and safety expectations to your children and tell them that these are in place for everyone's safety.
- Be positive about your child's return to school. Do not share any worries or anxieties you may have with your children.
- Explain how school will look and feel different but that in many ways we are the same. The things that make us our school - the children, our staff and our values are all the same.



- Remind children of our High 5 school rules.
- Independence is more important than ever this year as staff need to protect themselves as much as possible with distancing from pupils. To help with this can you please help your children over the summer to learn how to dress themselves, tie their own shoe laces (or have Velcro fastenings), button / zip coats, open packets, yogurts in tubes, use a knife and fork etc.
- Ensure any child who is walking to school on their own adheres to the expectations of not mixing with other bubbles.
- Be prepared with equipment: 1 water bottle, disposable tissues, named uniform and a PE kit.

In response to a positive case of COVID-19

(based on current guidance)

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

- Pupils, staff and other adults must not come into the school if they have coronavirus (COVID-19) symptoms, or have tested positive in the last 7 days.
- Anyone developing COVID-19 symptoms during the school day will be sent home.
- If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home and advised to follow the 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection'.
- They must self-isolate, will be expected to arrange to have a test to see if they have coronavirus (COVID-19). They will be expected to provide details of anyone they have been in close contact with if the test was positive.
- Parents are asked to inform school immediately of any test result.
- If the child tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating.
- If someone tests positive, they should follow the 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection' and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than a cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 7-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.
- If someone tests positive, the rest of the bubble will be required to self-isolate for 14 days.
- Home learning will be set for any bubble which is having to self-isolate via Seesaw.
- Household members of those contacts (the bubble) who are sent home do not need to self-isolate themselves unless the child, young person or staff member who is self-isolating subsequently develops symptoms. If someone in a class or group that has been asked to self-



isolate develops symptoms themselves within their 14-day isolation period they should follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection'. They should get a test, and:

- If the test delivers a negative result, they must remain in isolation for the remainder of the 14-day isolation period. This is because they could still develop the coronavirus (COVID-19) within the remaining days.
- If the test result is positive, they should inform school immediately, and must isolate for at least 7 days from the onset of their symptoms (which could mean the self-isolation ends before or after the original 14-day isolation period). Their household should self-isolate for at least 14 days from when the symptomatic person first had symptoms, following 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection'
- School will work closely with Public Health England and follow their guidance and recommendations of actions in all instances. These will be communicated to parents as quickly as possible.

Learning at home

In the event of children having to self-isolate, a bubble needing to be closed or a local lockdown, school will be providing learning at home.

The use of Tapestry in Foundation Stage and Seesaw in Years 1-6 have proven to be a success during this period of home learning. We will be continuing to use these systems in September for homework each week and in the event of home learning.

Our plan has safety at the heart of it – safety for pupils, staff and families.

I once again would like to thank you for your support over the last few months and your positive feedback and comments. As we move into another new way of working, thank you in advance for your continued support, cooperation and in preparing your children to return to school. We look forward to seeing everyone back in school on **3rd September**.

Take care. Stay safe.

Mrs Sarah Woolley

Headteacher